



Department of Education
Office of the Secretary, Central Office

Purchase Order

#0746

Supplier: VIVA SALES ENTERPRISES

PO No.: 01-20001-PO-2020-09-00113
19 OCT 2020

Address:
TIN: 103919881000

PO Date: September 30, 2020

Bank Name:
Bank/Branch:
Bank A/C No.:
Account Type:

Tel.No.:
Fax No.:
Mode of Procurement: Shopping 52.1a - NIP - Small Valve
Month: September

PR No.: 01-20001-PR-2020-03-00224

Fund Cluster: 01 - Regular Agency Fund
Funding Source: 01101101 - Specific Budgets of National Government Agencies

Sir/Madam:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Terms: 10 working days upon receipt of the PO
Payment Terms: 15-30 days upon completion of all supporting documents

No	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	1 unit of SURGE PROTECTOR, 6 outlet, 3m length, lighted switch	1.00	1,400.00	1,400.00
Total					1,400.00

(Total Amount in Words) **ONE THOUSAND FOUR HUNDRED PESOS AND 00/100**

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:
Signature over Printed Name of Supplier

Very truly yours,

JOSE ERNESTO B. GAVIOLA
Signature over Printed Name of Authorized Official
Undersecretary for General Administration
Support Services Group
(Per Special Order No.2564, Series of 2020)
Head of the Procuring Entity / Authorized Representative
Designation

11-16-2020
Date

Delivery Schedule

No	Description	Delivery Date From	Delivery Date To	Place of Delivery	Qua
1	1 unit of SURGE PROTECTOR, 6 outlet, 3m length, lighted switch	03/13/2020	04/13/2020		1.

Geniel Cartadocua
JASMIN M. ASILO

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