

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
IBP Road, Constitution Hills, Quezon City

REQUEST FOR QUOTATION

RFQ No. 18-1958 NP-SV

Date: December 20, 2018

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Reg. No.: \_\_\_\_\_  
Company TIN: \_\_\_\_\_

**RUSH**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

**As a condition for award, you will be required to submit your Mayor's/Business Permit and Income/ Business Tax Return, within 24 hours from receipt of notice. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number. If awarded, you will be required to submit a duly notarized Omnibus Sworn Statement, in accordance with the attached format (Annex B), together with the signed copy of the Purchase Order (PO) within three (3) days from the date the PO was served thru fax/email.**

Please accomplish and submit this form together with Annex A and all the required documents to DSWD -BAC Secretariat at Ground floor, DSWD-CO Building, IBP Road, Constitution Hills, Quezon City or fax it through numbers 951-7116 or email to [quotations@dswd.gov.ph](mailto:quotations@dswd.gov.ph) not later than **5:00 p.m. of December 26, 2018 (Wednesday)**. Quotations submitted to different fax number(s) or email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

**KARINA ANTONETTE A. AGUDO**  
Supervising Administrative Officer and OIC Procurement  
Planning & Management Division

Terms and Conditions:

- Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
- Quotation validity shall not be less than **Sixty (60) days**.
- Good/s shall be delivered within Please refer to Annex A
- Place of Delivery: Please refer to Annex A
- Terms of Payment: **within 15-30 days upon completion of supporting documents.**  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
Account Name : \_\_\_\_\_ Account Number : \_\_\_\_\_  
BankName : \_\_\_\_\_ Branch : \_\_\_\_\_  
**\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: \_\_\_\_\_
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."**

  
**ALECEL T. ENANO**  
Procurement Officer

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**

Batasan Pambansa Complex, Constitution Hills, Quezon City

**RFQ No. 18-1958 NP-SV**

Date: December 20, 2018

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 Philgeps No. \_\_\_\_\_  
 Company TIN: \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Total Cost	Bidder's Specifications <small>(Please write the detailed specifications in the space provided)</small>	Unit Cost	Total Cost
			<b>Starter Kits for Silungan sa Barangay Project</b>				
	180	piece	Sleeping Mat (Banig), plastic, minimum size of 70" x 80", weight: minimum of 1kg, any color or design	63,000.00			
	180	piece	Pillows, 20" x 26", atleast 80% microfiber filling, microfiber pillow cover	36,000.00			
	180	piece	Blanket, assorted print, 180 X 200 cm, atleast 80% cotton	72,000.00			
	180	piece	Mosquito nets, polyester, W 144 cm x L 186 cm x 134 cm, weight: minimum of 400 grams, with 6 loop materials: nylon mesh, any color except plain white	63,000.00			
	180	piece	Towels, cotton, atleast 34cm x 75cm, assorted colors	36,000.00			
	180	piece	Cooking Pan (kaidero) atleast 3kls capacity, material: metal alloy-zinc minimum 2mm thickness, with cover and handle	90,000.00			
	180	piece	Kettle, minimum of 3 liter capacity, material: stainless steel, with cover and handle	72,000.00			
	180	piece	Frying Pan, atleast 35 cm diameter, material: metal-alloy zinc	90,000.00			
	180	set	Gas stove, double burner, automatic ignition switch, stainless steel body	60,000.00			
	180	piece	Ladle, stainless, Dimension: 28cm x 7cm x 6cm	18,000.00			
	180	piece	Kitchen turner (siyans), 12.6 X 2.95 X 0.59", stainless steel	36,000.00			
	180	piece	Plate, melamines, round, glossy smooth surface, atleast 12" diameter	18,000.00			
	180	set	Spoon and Fork, stainless steel, minimum of 7" length, 5 pcs per set	18,000.00			
	180	piece	Drinking glass, plastic, volume atleast 300 mL, minimum 7 cm top, any color	18,000.00			
			Contact Person: John Prytzch S. Carullo				
			Contact Number: 931-81-01 loc. 326				
			Place of Delivery: DSWD Central Office				
			Date of Delivery:				
			***Nothing Follows***				
			Approved Budget of the Contract: 990,000.00				

PURPOSE:

Homelife supplies for the Silungan sa Barangay Project

PR No. 2018124416

**IMPORTANT :** The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at DSWD-Central Office, Procurement and Supply Division within three (3) days from the date the P.O was served thru fax/email. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be ground for suspension/blacklisting in DSWDs future biddings.

**ALECEL T. BINANO**  
 Procurement Officer

Tel. Nos. 931-6139/ 931-8101 to 07 local 122/124

\_\_\_\_\_  
 (Signature over printed name)  
 Supplier