

SUPPLEMENTAL/BID BULLETIN NO. 1

Title : **Supply and Delivery of Food Support for DSWD Disaster Preparedness and Response Operations Activities at the National Resource and Logistics Management Bureau**

ITB No. : **GOP/19-DSWD-033**

Date : **03 September 2019**

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the amendments/changes in the bidding documents and procurement schedule, as follows:

I. Amendment to Bidding Documents

Particular	FROM	TO
Section I. Invitation to Bid - paragraph 2 (page 4)	The DSWD now invites bids for the Supply and Delivery of Food Support for DSWD Disaster Preparedness and Response Operations Activities at the National Resource and Logistics Management Bureau (NRLMB) . Delivery of the Goods and Services shall be in accordance with Section VI. Schedule of Requirements . Bidders should have completed, within one (1) year from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.	- The DSWD now invites bids for the Supply and Delivery of Food Support for DSWD Disaster Preparedness and Response Operations Activities at the National Resource and Logistics Management Bureau (NRLMB) . Delivery of the Goods and Services shall be in accordance with Section VI. Schedule of Requirements . Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
Section III. Bid Data Sheet under ITB Clause No. 12.1(a)(ii) (page 38)	The bidder's SLCC similar to the contract to be bid should have been completed within one (1) year prior to the deadline	The bidder's SLCC similar to the contract to be bid should have been completed within three (3) years prior to the deadline

	for the submission and receipt of bids.	for the submission and receipt of bids.																		
Section VI. Schedule of Requirements - Delivery Terms (page 63)	The supplier should ensure the provision and delivery of ordered food upon receipt of request from the end-user/procurement officer with the following timeline: <table border="1"> <thead> <tr> <th>No. of meals</th> <th>No. of Snacks</th> <th>Delivery Time</th> </tr> </thead> <tbody> <tr> <td>40 – 80 meals</td> <td>80 – 160 snacks</td> <td>Within five (5) hours upon receipt of request from the end-user/procurement officer</td> </tr> <tr> <td>41 – 160 meals</td> <td>161 – 320 Snacks</td> <td>Within eight (8) hours upon receipt of request from the end-user/procurement officer</td> </tr> <tr> <td>161 – 400 meals</td> <td>320 – 800 Snacks</td> <td>Within ten (10) hours upon receipt of request from the end-user/procurement officer</td> </tr> </tbody> </table>	No. of meals	No. of Snacks	Delivery Time	40 – 80 meals	80 – 160 snacks	Within five (5) hours upon receipt of request from the end-user/procurement officer	41 – 160 meals	161 – 320 Snacks	Within eight (8) hours upon receipt of request from the end-user/procurement officer	161 – 400 meals	320 – 800 Snacks	Within ten (10) hours upon receipt of request from the end-user/procurement officer	The supplier should ensure the provision and delivery of ordered food upon receipt of request from the end-user/procurement officer with the following timeline: <table border="1"> <thead> <tr> <th>No. of meals</th> <th>No. of Snacks</th> <th>Delivery Time</th> </tr> </thead> <tbody> <tr> <td>40 – 400 meals</td> <td>80 – 800 snacks</td> <td>Within twenty-four (24) hours upon receipt of request from the end-user/procurement officer</td> </tr> </tbody> </table>	No. of meals	No. of Snacks	Delivery Time	40 – 400 meals	80 – 800 snacks	Within twenty-four (24) hours upon receipt of request from the end-user/procurement officer
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Section VII. Technical Specifications - Location (page 67)	The Supplier/Service Provider should be within any of the following cities: Pasay, Manila, Parañaque, Makati, Las Piñas and Muntinlupa.	The Supplier/Service Provider should be within Metro Manila.																		

Please see attached revised Schedule of Requirements and Technical Specifications.

II. Deadline for the Submission and Receipt of Bids

The deadline for the submission and receipt of bids was moved from 04 September 2019 to **11 September 2019, 09:00 a.m.** Bids must be delivered to the **BAC Secretariat Office, Ground Floor Matapat Building, DSWD Central Office.** Late Bids will not be accepted.

The Opening of Bids will immediately follow after the deadline, to be held at the Social Technology Bureau (STB) Conference Room, 3rd Floor Matapat Building, DSWD Central Office, IBP Road, Constitutional Hills, Quezon City.

III. Issuance of Bidding Documents

The issuance of bidding documents is extended until **09:00 a.m.** of **11 September 2019.**

This Supplemental/Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

(ORIGINAL SIGNED)
FELICISIMO C. BUDIONGAN
Undersecretary and
Bids and Awards Committee Chairperson

Please accomplish this portion and send it to facsimile no. (02) 951-7116 or e-mail bacsec@dswd.gov.ph

Received from DSWD, **Supplemental/Bid Bulletin No. 1** for the **Supply and Delivery of Food Support for DSWD Disaster Preparedness and Response Operations Activities at the National Resource and Logistics Management Bureau** (ITB No. GOP/19-DSWD-033)

Received by : _____ Date : _____
(Signature over Printed Name)

Designation : _____

Company : _____

Schedule of Requirements

Supply and Delivery of Food Support for DSWD Disaster Preparedness and Response Operations Activities at the National Resource and Logistics Management Bureau (NRLMB)

Particulars	Quantity	Unit
Food Support for DSWD Disaster Preparedness and Response Operations Activities at the NRLMB	1	lot

Contract Duration

The contract shall commence from the receipt of Notice to Proceed (NTP) until 31 December 2019 or until such time that the awarded budget has been fully consumed, whichever comes first.

Delivery Site

MR. RONALD J. REONAL

Officer-in-Charge, NRLMB

DSWD National Resource Operations Center (NROC)

NAIA Chapel Road, Pasay City, 1300 Metro Manila

Telephone No. (02) 852-8081

Delivery Terms

The supplier should ensure the provision and delivery of ordered food upon receipt of request from the end-user/procurement officer with the following timeline:

No. of meals	No. of Snacks	Delivery Time
40 – 400 meals	80 – 800 snacks	Within twenty-four (24) hours upon receipt of request from the end-user/procurement officer

Minimum and Maximum order

1. Minimum order per day: 40 meals and/or 80 snacks
2. Maximum order per day: 400 meals and/or 800 snacks

Terms of Payment

The supplier should submit billing statement on a weekly basis. Payment shall be made on a weekly basis. Processing of payment shall be within fifteen (15) to thirty (30) days upon completion of documentary requirements subject for accounting rules and regulations per billing statement.

Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____

*****THIS DOCUMENT MUST BE ATTACHED TO THE
TECHNICAL SPECIFICATIONS*****

Technical Specifications

DSWD Specification	Bidder's Specifications ¹¹
<p>Supply and Delivery of Food Support for DSWD Disaster Preparedness and Response Operations Activities at the National Resource and Logistics Management Bureau (NRLMB)</p> <p>IMPLEMENTATION MECHANISM:</p> <p>The service provider shall ensure the provision of meals upon request or as per need basis from the NRLMB authorized personnel on a set timeline and on a timely manner. In addition, the service provider must provide food for volunteers who have specific dietary requirement which are religious/cultural in nature (e.g. non-pork food eater). The service provider is subject for payment upon receipt of the billing statement and other financial documents consistent with the existing government auditing rules and regulations.</p> <p><u>Details for Meals (minimum requirement)</u></p> <ol style="list-style-type: none"> 1. Meals must consist of at least one (1) viand with at least one (1) cup of rice and one (1) piece of fruit or three (3) slices of fruit in season. Viands can either be pork, beef, chicken or fish. Meals provided must not spoil within 12 hours upon delivery when kept at room temperature; 2. Meals should include one (1) beverage that can either be bottled water, bottled juice, bottled soft drinks and with minimum volume of 240 ml per bottle; 	

¹¹ **IMPORTANT NOTE:** Detailed specifications must be provided. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB Clause 3.1(a)(ii)** and/or **GCC Clause 2.1(a)(ii)**.

3. Type of packaging/container: Individually packed meal using biodegradable food carton boxes with disposable spoon and fork; and,
4. The supplier should provide at least 30% meals for the non-pork eaters or vegetarian as required by the NRLMS authorized representative.
5. Supplier to provide menu.
6. No. of Meals shall be based on the order of the end-user.

Details for Snacks (minimum requirement)

1. Snacks should be any of the following: individually sliced cakes, bread, sandwich, burgers that must be individually wrapped/packed, and/or any cooked snacks such as pasta, pancit, and other similar snacks which should be individually packed using biodegradable food container with disposable spoon or fork;
2. Snacks should include one (1) beverage that can either be bottled water, bottled juice, bottled soft drinks or combinations and with minimum volume of 240 ml per bottle;
3. Beverages may be requested to be substituted with 3-in-1 coffee sachets with paper/styro cups and stirrers, as required by end-user/procurement officer; and
4. The supplier should provide at least 30% snack for the non-pork eaters or vegetarian as required by the NRLMB authorized representative.
5. Supplier to provide menu.

The Supplier/Service Provider should be within Metro Manila.

Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____