**CITIZEN’S CHARTER**

**DSWD Procurement Management Service**

DSWD Central Office, IBP Rd., Batasan Hills, Quezon City

Email: [procurement@dswd.gov.ph](mailto:procurement@dswd.gov.ph) or [bacsec@dswd.gov.ph](mailto:bacsec@dswd.gov.ph)

TelFax# 931-8161

**MANDATE:** Republic Act No.9184, or the Government Procurement Reform Act

National Budget Circular (NBC) No. 517, Series of 2008

National Budget Circular No. 2015-558 dated June 4, 2015

**VISION:** We envision a society where the poor, vulnerable and disadvantaged are empowered for an improved quality of life. Towards this end, DSWD aims to be a world-standard for the delivery of coordinated social services and social protection for poverty reduction by 2030.

**MISSION:** To provide administrative support that will assist in developing, implementing and coordinating social protection and poverty reduction solutions for and with the poor, vulnerable and disadvantaged.

**CORE VALUES:** Respect for Human Dignity, Integrity, and Service Excellence

**GOAL:** To ensure efficient, effective, and timely provision of supplies and other logistical requirements to support the Department’s mission and to be able to manage its ever growing procurement needs