

INVITATION TO BID FOR

Hiring of Service Provider for the Preventive Maintenance of Various Air Conditioning Units (ACUs) at DSWD Central Office and Other Satellite Offices

— ITB No. GOP/18-DSWD-014 —
(PR No. 2018041241)

1. The **Department of Social Welfare and Development (DSWD)**, through the **General Administration Support-Administrative Service Funds**, intends to apply the sum of **One Million Three Hundred Nineteen Thousand Pesos (PhP1,319,000.00)**, being the Approved Budget for the Contract (ABC), to payments under the contract for the **Hiring of Service Provider for the Preventive Maintenance of Various Air Conditioning Units (ACUs) at DSWD Central Office and Other Satellite Offices**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The DSWD now invites bids for the **Hiring of Service Provider for the Preventive Maintenance of Various Air Conditioning Units (ACUs) at DSWD Central Office and Other Satellite Offices**. Delivery of Goods and Services shall be in accordance with **Section VI. Schedule of Requirements**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from **DSWD Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below from **Monday to Friday at 8:00 a.m. to 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **May 23, 2018 to June 13, 2018, 12:00PM** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Two Thousand Five Hundred Pesos (PhP 2,500.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The DSWD will hold a **Pre-Bid Conference** on **01 June 2018 at 01:30 P.M.**, at the **Legal Service Conference Room, 4th Floor Matapat Building, DSWD Central Office, IBP Road, Constitution Hills, Quezon City** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **13 June 2018 at 01:00 P.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall immediately follow after the deadline for submission and receipt of bids at **Social Technology Bureau (STB) Conference Room, 3rd Floor Matapat Building, DSWD Central Office, IBP Road, Constitution Hills, Quezon City**. Bids will be opened in the presence of the bidders' representatives who choose to attend. Late bids shall not be accepted.

8. The DSWD reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its 2016 Revised IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

THE CHAIRPERSON

DSWD Bids and Awards Committee-I


c/o BAC Secretariat

Ground Floor, DSWD Central Office

IBP Road, Constitution Hills, Quezon City

Fax No. (02) 951-7116

Telephone Nos. (02) 931-8101 to 07 Local 122 or 124


FLORITA R. VILLAR
Undersecretary and

Bids and Awards Committee-I Chairperson