

ADMINISTRATIVE ORDER NO. 01
Series of 2017

**SUBJECT: AMENDMENT TO MEMORANDUM CIRCULAR
NO. 13 SERIES OF 2014 (UPDATED MANUAL OF
DELEGATION AND DELINEATION OF AUTHORITY)**

In accordance with Sections 3 and 4 of Executive Order No. 298 dated 23 March 2004, the respective Undersecretaries of Clusters are hereby authorized to sign certification of authority for claims of reimbursement of actual travel expenses, in excess of the authorized travel expenses, as absolutely necessary in the performance of an assignment upon presentation of bills and receipts.

This delegation of authority shall take effect immediately.

Issued in Quezon City this 03rd day of January 2017.


JUDY M. TAGUIWALO
Secretary

Certified True Copy:


MYRNA H. REYES

Records & Archives Mgt. Section