



Department of Social Welfare and Development

**ADMINISTRATIVE ORDER**

No. 03

Series of 2017

SUBJECT:

**Supplemental Guidelines to Administrative Order No. 04 Series of 2016  
Otherwise Known as Amended Omnibus Guidelines in the Implementation of  
the Supplementary Feeding Program (SFP)**

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***I. RATIONALE***

The Philippine General Appropriations Act (GAA) for 2017 directed the implementation of a pilot twice a day feeding program in Local Government Units (LGUs) that have no unliquidated advances from the DSWD Feeding Program.

To implement the program, Administrative Order No. 04 Series of 2016 otherwise known as Amended Omnibus Guidelines in the Implementation of Supplementary Feeding Program (SFP) is hereby supplemented with these guidelines to include budget allocation/parameters for the implementation of the said directive.

***II. OBJECTIVE***

- To pilot the twice a day feeding program in selected LGUs to see the impact/effectiveness in addressing the under nutrition problem among children in the Child Development Centers (CDC) and Supervised Neighborhood Play (SNP).

In view of the above consideration, the supplemental guidelines for the execution of the directive are as follows:

**Target Beneficiaries:**

- a) 2-4 year old children in Supervised Neighborhood Play (SNP)
- b) 3-4 year old children enrolled in Child Development Centers (CDCs).
- c) 5 year old children not enrolled in the DepEd preschool but enrolled in CDCs.

**Coverage:**

- a) LGUs included in the thirty six (36) identified provinces of the National Nutrition Council (NNC) with greater magnitude of the stunting and wasting among children.
- b) LGUs without unliquidated advances from the DSWD Feeding Program.

**Funding and Allocation:**

- a) Fund allocation to Local Government Units (LGUs) should be based on the number of target beneficiaries and on the availability of funds.
- b) The maximum amount of fifteen pesos (Php 15.00) per meal shall be allocated per child. Hence the total allocation per child should be thirty pesos (Php 30.00) per day for 120 days.
- c) If opted to serve an alternative nutritious meal, the cost shall be equivalent to fifteen pesos (Php 15.00) per child.

MASB/RDD/JAC/beth/Supplemental+Guidelines/AO 4 SFP Guidelines/Reference No. 12250

**Conduct of Feeding:**

The feeding shall be implemented twice a day for a minimum of 5 days and maximum of 7 days a week for a period of 120 days which shall consist of the following:

- a) Hot meals and alternative meal shall be served during the day.
  - If the session is conducted in the morning, alternative meal consisting of heavy snack (i.e milk and bread/ pasta/ noodles or root crops) shall be served before the session and hot meal after the session.
  - If the session is conducted in the afternoon, hot meal shall be served upon arrival of the children followed by an alternative meal after the session.

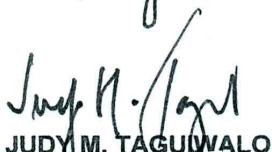
Sample schedule of feeding:

Time	Morning Session	Afternoon Session
9:00 am	Alternative Meal	
12:00 nn	Hot Meal	Hot Meal
3:00 pm		Alternative Meal

- b) Micronutrient Powder (MNP) may be added once to either hot meal or alternative meal per day.
- c) Hot meals and alternative meals shall be based on the Cycle Menu as recommended by Food and Nutrition Research Institute (FNRI) and prepared by DSWD Regional Nutritionists-Dietitians of SFP. Any modification shall be reviewed and approved by Municipal Nutrition Action Officer (MNAO) /Nutritionists of the Field Office.

This Supplemental Guidelines shall take effect immediately.

Issued in Quezon City this 8<sup>th</sup> day of February 2017.

  
JUDY M. TAGUINALDO  
Secretary

Certified True Copy:

  
MYRNA H. REYES

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