

ADMINISTRATIVE ORDER

No. 09

Series of 2023

SUBJECT: AMENDMENT OF THE DSWD ADMINISTRATIVE ORDER NO. 1 MANAGEMENT REORGANIZATION OF DSWD CENTRAL OFFICE (CO) AND ADMINISTRATIVE ORDER NO. 6 (SUPPORT TO OPERATIONS- POLICY AND PLANS), SERIES OF 2019

In the interest of the service and to strengthen the effectiveness and efficiency of the Department of Social Welfare and Development (DSWD) policy and plans development, Annex E-Support to Operations Group, Policy and Plans Sub Cluster of Administrative Order No. 1, series of 2019 or the Management Reorganization of DSWD Central Office (CO) and supplemental provisions of AO No. 6, series of 2019 Support to Operations-Policy and Plans are hereby amended as follows:

1. Composition of the Policy and Plans Group (PPG)

The PPG shall be headed by the Undersecretary for Policy and Plans and to be assisted by two (2) Assistant Secretaries, i.e., Assistant Secretary for Policy and Plans and Assistant Secretary for External Assistance and Development and shall include the Policy Development and Planning Bureau (PDPB). The PDPB shall have five (5) divisions as follows:

- a) Planning Division (PD);
- b) Policy and Research Division (PRD);
- c) Monitoring and Evaluation Division (MED);
- d) External Assistance and Development Division (EADD); and
- e) Management Division (MD).

The PPG shall be responsible for fulfilling the DSWD's roles on policy and plans development for the poor, vulnerable and marginalized sectors of society. With the new structure and composition, this will enable the Department to achieve a better approach to policy-making, planning, research, and monitoring and evaluation.


The new structure, general description, specific functions and key result areas of the Policy and Plans Group marked as **Annex A** of this Order, thereof shall be immediately implemented and take effect upon the approval of the undersigned.

All offices are directed to provide assistance to ensure smooth implementation of these directives. The Financial Management Service (FMS), Administrative Service (AS) and Human Resources Management and Development Service (HRMDS) are further directed to provide technical assistance along budgetary requirements, office space rationalization to implement the mandate of the PPG.

All other Orders inconsistent herewith are hereby amended and/or revoked.

Let copies of this order be issued to all offices in the Central Office and Field Offices for information and guidance.

Issued at the DSWD Central Office in Quezon City, Manila.


REX GATCHALIAN
Secretary
Date: AUG 24 2023

CERTIFIED TRUE COPY
Kean 29 AUG 2023
ATTY. KARINA ANTONETTE A. AGUDO
Director IV, Administrative Service