



Republic of the Philippines  
Department of Social Welfare and Development  
Batasan Pambansa Complex, Constitution Hills  
Quezon City  
Telephone No. 931-8101 to 07

DEPT. OF SOCIAL WELFARE & DEVELOPMENT  
JUN 10 2003 1059

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June 4, 2003

**MEMORANDUM CIRCULAR**

**NO. 12**  
**Series of 2003**

**SUBJECT : Amendment to Department Order No. 5, Series of 2002,**  
**re: Delegation of Signing and Other Financial and**  
**Administrative Authorities to Central and Field Offices**

Department Order No. 5, Series of 2002, re: Delegation of Signing and Other Financial and Administrative Authorities to Central and Field Offices, is hereby amended to include therein as among the delegated authorities of the Regional Directors (or Assistant Regional Directors for Field Offices, in the absence of the former and of the Director of Legal Service, to represent the Secretary of the Department of Social Welfare and Development in ejection and similar cases.

All Orders, Memoranda, Circulars and previous issuances inconsistent herewith are deemed repealed/revoked accordingly.

Issued this 4<sup>th</sup> day of June 2003.

*Jaime*  
JAIME ARISTOTLE B. ALIP  
Officer-in-Charge/Undersecretary

A CERTIFIED COPY:

*[Signature]*  
RENATO F. GILERA  
Records Officer III