

Republic of the Philippines Department of Social Welfare and Development Batasan Pambansa Complex, Constitution Hills Quezon City Telephone No. 931-8101 to 07

MEMORANDUM CIRCULAR NO. 25Series of 2004

SUBJECT : POLICIES ON THE STANDARD REPORTING ON DAY CARE CENTERS AND DAY CARE WORKERS (DCC/DCW)

A. RATIONALE

The Day Care Service (DCS) is one of the devolved services of the Department thus shifting its role from direct service to capability building service provider. With the enactment of the Early Childhood Care and Development (ECCD) Law, the Department further strengthened its role in providing technical assistance to its partner agencies (LGUs, NGOs and NGAs). Regular monitoring and provision of technical assistance are undertaken by the concerned bureaus to identify and remedy gaps in service delivery. The performance of these function therefore require systematic reporting and data banking as basis for action

It has been observed that Field Offices submit to the DSWD Central Office several types of reports on DCS depending on the kind of information required by the concerned bureaus or units. The frequency and time of submission likewise vary. These are not only time-consuming but confusing as well on the part of the Field Offices because there is an apparent lack of standard system or procedure for generating the needed data at the Central Office.

This memorandum is hereby issued to provide directions and policies on reporting and generation of data relative to the implementation of day care service including accreditation of day care centers and workers.

B. COVERAGE AND APPLICABILITY

DCCs and their respective DCW managed by the following must be included in the report:

- 1. Local Government Units (LGUs),
- 2. National Government Agencies (NGAs),
- 3. Government Owned and Controlled Corporations (GOCCs),
- 4. Licensed Non-Government Organizations (NGOs)
- 5. People's Organizations (POs)

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- 6. Private Corporations or Individuals
- 7. Church/ Religious Organizations

C. POLICIES

- All requests to the Field Offices for reports on DCC/DCW shall originate from the Policy and Plans Bureau (PPB) which shall act as repository unit of all data. Hence, concerned Bureaus shall coordinate with PPB regarding their respective data requirements from the Field Offices as well as any information that will be used as basis for carrying out their respective responsibilities relative to the implementation of Day Care Service.
- At the Field Office level, the Technical Assistance Division shall be responsible in generating and consolidating data/ reports of the LGUs, NGAs, GOCCs, NGOs, POs, private corporations or individuals and church/religious organizations.
- 3. All reports shall be accomplished using the attached forms and/ or a web based reporting system that will be developed by the Management and Information System Service (MISS).
- 4. Cut-off date of the data to be reflected in the reports shall be the last working day of each quarter/year.
- 5. The DCC/DCW Quarterly Report (Form 1) and the Consolidated DCC/DCW Quarterly Report (Form II) shall be sent to all Municipal/City Social Welfare Development Office (M/CSWDO). Form I shall be accomplished individually by all DCWs and submit this to their respective M/CSWDO within three (3) working days after each reference quarter.
- 6. The M/CSWDO shall be responsible in consolidating all DCC/DCW Quarterly Report in his/her area of jurisdiction by accomplishing the Consolidated Quarterly Report on DCC/DCW or Form II and submit this to the DSWD Field Office (FO) within five (5) working days after each reference quarter.
- 7. DSWD Field Offices shall be responsible in consolidating all Municipal and City DCC/DCW Quarterly Reports using Form III and submit these to Policy and Plans Bureau (PPB) within seven (7) working days after each reference guarter.

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8. The Policy and Plans Bureau shall monitor the timely and accurate submission of the required reports and consolidate these to come up with comprehensive national data. It shall serve as primary source of data/information on DCC/DCW and shall be responsible for data banking to ensure consistency and accuracy of reports.

D. EFFECTIVITY

This Order shall take effect this 3rd quarter, 2004 and thereafter.

E. ISSUANCE

Issued this <u> $4\mu_1$ </u> day of June 2004, at Quezon City, Philippines.

CORAZON JULIANO SOLIMAN

A CERTIFIED COPY:

ief, General Services Division

and OIC, Records Unit

Encl : Form I - DCC/DCW Quarterly Report Form II - Consolidated Quarterly Report on DCC/DCW By

City/Municipality Form III - Regional Consolidated Report on DCC/DCW (Quarterly) Form IV- Regional Consolidated Report on DCC/DCW (Annual)

Page 3 of 3

FORM I

Day Care Center /Day Care Worker _____ Quarterly Report, CY _____

Date:

Instructions :

This form shall be accomplished individually by Day Care Worker and submit this to their respective City or Municipal Social Welfare and Development Office within three (3) days after each reference quarter. If she / he has more than one DCC, she / he should accomplish another sheet /s depending on the number if DCC facility /ies she / he manages.

IDENTIFYING INFORMATION

I.Day Care Center (DCC)

A. Location

Barangay	:	ŧ	
Municipal/City	:	£	
Province	:		
Congressional District	:		
Region	:		

B. Facility

Accredite Active Total Poir Accredita	d : : nt of Last A tion No.: _		lo 	Date o Date o Star Ra Validit	ating y Period	tion reditatio	4 		
No. DCC Name of (e.g. LGU	s session/s: Sponsoring Is, GOCCs, Reassessec	g Agency/Org.: , NGAs, NGOs, F I by:	POs, (Church/Re	ligious (ong others)	
CI		CIDSS		BCDA		ECD		VGF	
PDAF		KALAHI		PAF1		PAF2			
D. Status o	f Constru	ction							
Construc	cted 🗆 📑	To be constructe	ed 🗆	Pendi	ng 🗆	On-Į	going con	struction □]
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E. Type of Facility (please check only one)

Existing DCC/Functional

Other Facilities (Brgy. Hall, Multi-Purpose Hall, among others)

F. Children Served

Age by Gender

100	1 st 5	ession:	Sub-total	2 nd S	ession	Cult total	Construct
Age	Male	Female	Sub-total	Male	Female	Sub-total	Grand Total
3yrs.							
4 yrs.					-		5
5 yrs							
above 5 yrs			:				

Number of Children with Disability

4	1 st 9	Session:	Sub-total	2 nd S	ession	Cult total	C IT II
Age	Male	Female	Sub-total	Male	Female	Sub-total	Grand Total
3yrs.							
4 yrs.							
5 yrs							
above 5 yrs			:				

II. Day Care Worker (DCW)

Name of DCW	:				
Address of DCW	:				
Age:	Sex:		Civil St	atus:	
Nature of Employment/ Appointment	🗆 Vo	lunteer 🗌	Contractual	Casual	Regular/permanen
Educational Attainment	:				
Length of Service as DCW	:		Amount of	Salary/ Subsid	y:
Name of Sponsoring Agency/	Org.		□ NGOs	D POs	Church/ Religious Org.
		□ GOCCs	🗌 NGAs	□ Others	(specify)
Date of First Assessment :			Date of Re	assessment :	4
Accredited: 🗆 Yes] No		Active :	□ Yes	□ No
Accreditation No.:			Validity Da	ate : :	
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				Name	
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CONSOLIDATED QUARTERLY REPORT ON DA	Y CARE CENTERS / WORKERS BY CITY / MUNICIPAL	ITY
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Quarter , CY ______ (To be accomplished by City / Municipal Social Welfare Development Office)

REGION PROVINCE :

DISTRICT :

CITY / MUNICIPALITY :

Total Number of Barangays : _

No. of Brgys with DCC : _____ No. of Brgys without DCC : _____

							2							NUME	BER OF	DAY CA	RE CEN	TER BY	FUND	SOURC	E			3								
					CI					CIDSS	s 1.				VGF					PDAF				ł	KALAH	н				BCDA	4	,
Name of Barangays	Total # of DCC	Total # of DCWs	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL
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GRAND TOTAL			-																			a i										

Instruction : Indicate number of day care centers by fund source and by status of construction

Legend : CI - Congressional Initiative CIDSS - Comprehensive and Integrated Delivery of Social Services VGF - Vulnerable Groups Facility PDAF - Priority Development Assistance Fund KALAHI - Kapit Bisig Laban Sa Kahirapan BCDA - Bases Conversion Development Authority

To be constructed - funding available / ready for construction Pending - construction is pending due to limited funds / other reasons On-going construction

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CONSOLIDATED QUARTERLY REPORT ON DAY CARE CENTER / WORKERS BY CITY / MUNICIPALITY

Quarter . CY

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(To be accomplished by City / Municipal Social Welfare and Development Offices)

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CITY / MUNICIPALITY :

NUMBER OF DAY CARE CENTER BY FUND SOURCE LPMP GASS / DSWD PAF 1 PAF 2 LMP ECD To be Constructed Name of Barangays To be Constd On - Going Construction Constructed To be Constd On - Going Construction On - Going Construction To be Constd On - Going Constn. On - Going Constn. Constructed Constratd On - Going Constn. Constrctd Constrctd Fo be Construc Pending Pending Pending TOTAL Pending TOTAL Pending Pending TOTAL TOTAL TOTAL TOTAL To be Constr Const GRAND TOTAL Instruction : Indicate number of day care centers by fund source / by status of construction Legend : To be constructed - funding available / ready for construction

ECD - Early Childhood Development

Pending - construction is pending due to limited funds / other reasons

On-going construction

PAF 1 Poverty Alleviation Fund 1

PAF erty Alleviation Fund II

LMP - Logue of Municipalities in the Philippines

LPSM - Lingap Para sa Mahihirap Program

GASS/DSWD - General Administrative and Support Services

Form II p2

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Quarter, CY_

(To be accomplished by City / Municipal Social Welfare Development Offices)

CITY / MUNICIPALITY :

Form II p3

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Name of Barangays	Constrctd	To be Constructed	Pending	On - Going Construction	TOTAL	Constratd	To be Constructed	Pending	On - Going Construction	TOTAL	Constrctd	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	. Pending	On - Going Construction	TOTAL	Others (Pls Specify)
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GRAND TOTAL	-								1948						-	s				*	×					,

To be constructed - funding available / ready for construction

On-going construction

Pending - construction is pending due to limited funds / other reasons

Legend :

GA. WD - General Administrative and Support Services

GOs - Government Organizations

GOCCs - Government Owned and Control Corporation

NGOs - Non -Governmental Organizations

Church - Church baesd or any religious organization

POs - Peoples Organization

Others - Other DCC facility / ies which are not mentioned on the lists

CONSOLIDATED QUARTERLY REPORT ON DAY CARE CENTER / WORKERS BY CITY / MUNICIPALITY

(To be accomplished by City / Municipal Social Welfare and Development Offices)

CITY / MUNICIPALITY : _____

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		уре	Ope	ration	No. of	Day Car	e Center	No. Da	y Care V	Vorkers	belo	w 3 yr	s old	3 to	5 year	rs old	abov	ve 5 yr	s old		belov	v 3 ye	ars old	3 to	5 yea	ars old	abov	e 5 yea	ars old				
Name of Barangays	Existing DCC / Functional	Other facilities (Brgy. Hall, Multi- Purpose Hall etc)	Active	Inactive	Valid	Expired	not yet accrdtd	Valid	Expired	not yet accrdtd	м	F	Total	м	F	Total	M .	F	Total	TOTAL	м	F	Total	м	.F	Total	M	F	Total	TOTAL	Remarks (common types of disabilities)	TOTAL CHILDREN SERVED	
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n: Indicate number of Day Care facility, DCCs with valid, expired accreditation and not yet accredited and Insí

numbr of children served per age group

No. of DCC facility by type - facilities where day care sessions are held

(either constructed day care center or other facilities like Barangay Hall, Multi-purpose hall etc.) Status of Accreditation :

valid - DCCs/ DCWs with valid accreditation for 3 years

expired - DCCs/DCWs with expired accreditation or the accreditation had lapse

not yet accredited - either newly established DCCs/mobilized DCWs or not yet assessed for accreditation

Children Served - Number of children served per DCC:

M - Male F - Female

Remarks (common types of disability) -idicate the most common types of disability of children

Form II p4

CONSOLIDATED QUARTERLY REPORT ON DAY CARE WORKERS BY CITY / MUNCIPALITY

(To be accomplished by Cty / Municipal Social Welfare Development Offices)

CITY / MUNICIPALITY : ____

Form II p5

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		Sta	atus	S	ex		Civi	I Status			Educatio	nal Attair	nment			Length o	of Service	9		Nature o	of Emplo	oyment		Sessio	ons /day
Name of Barangay	Total Number of DCWs	Active	In-active	м	F	Single	Married	Separated	Widow/ widower	HS Graduate	VocationI	College level	College Grad	TOTAL	2 yrs. Below	3-5 years	above 5 yrs.	TOTAL	Volunteer	Contractual	Casual	Regular/Per manent	TOTAL	1 session	2 sessio
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and Total		-																							

Day Care Workers providing day care service Vun

Educational Attainment - indicate the highest educational attainment of the Day Care Worker/s)

Legnth of Service - indicate the total number of DCWs providing day care session per length of service

Nature or employment (volunteer, constuctual, casual, regular/permanent)

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M-Mais - Female

Total - Total number of DCWs providing day care serive per province/district) Total number of DCWs should add up to the variables indicated)

CONSOLIDATED QUARTERLY REPORT ON DAY CARE WORKERS BY CITY / MUNICIPALITY

Quarter, CY

(To be accomplished by City / Municipal Social Welfare and Development Offices)

CITY / MUNICIPALITY : ____

Form II p6

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Name of Barangays			Below	P500)				Php	501 to	Php1,0	00.00				Php	,001 t	o Php	1,500			L	Php1	,501 to	Php2	2,000		
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umber of DCWs by amount of compensation received by fund source:

3Us - Local Government Unit

GOs - Non - Governmental Organizations

Os - Government Organizations

OCCs - Government Owned and Control Corporation

ste: indicate number of Day Care Workers by monthly compensation receive by fund source

CONSOLIDATED QUARTERLY REPORT ON DAY CARE WORKERS BY CITY / MUNICIPALITY

Quarter CY ______(To be accomplished by City / Municipal Social Welfare and Development Offices)

Form II p7

CITY / MUNICIPALITY :

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										Total C	ompens	ation Ro	vd/Mo.	(Php)						1		
Name of Barangays		Php	2,001	to Php	2,500				Php	2,501 to	p Php3	,000				i	above Ph	p3,000.00)			Total Number of Day Care
Name of Darangays	ren	NGOS	Church	GOCC	GOs	Others, pls. specify	TOTAL	ren .	NGOs	Church	GOCC	GOs	Others, pls. specify	TOTAL	ren	NGOS	Church	GOCC	GOs	Others, pls. specify	TOTAL	Workers
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Note: indicate number of Day Care Workers by monthly compensation receive by fund source

Quarter , CY

(To be accomplished by Field Offices)

REGION :

- 2.

Total number of Trained Accreditors : _____

1

Total Number of Accreditors mobilized for the quarter : _____

FO staff : Form III p1 C/MSWDO: Volunteer (pls specify) : _ NUMBER OF DAY CARE CENTER BY FUND SOURCE CI CIDSS VGF PDAF-KALAHI # of Brgys. Total # of # of Brgys. Province/ District / City / Total # of Total # of without To be Constructed To be Constructed Municipality Brgys. with DCC DCC DĊWs To be Constructed On - Going Construction To be Constructed Constructed On • Going Construction Constructed Constructed On - Going Construction On - Going Construction On - Going Construction Constructed Constructed Pending Pending DCC Pending Pending Pending TOTAL TOTAL To be Constructe TOTAL TOTAL TOTAL .

Leg. CI - Congressional Initiative CIDSS - Comprehensive and Integrated Delivery of Social Services VGF - Vulnerable Groups Facility PDAF - Priority Development Assistance Fund KALAHI - Kapit Bisg Laban Sa Kahirapan

: Indicate number of day care centers by fund source and by status of construction

GRAND TOTAL

Inst

To be constructed - funding available / ready for construction Pending - construction is pending due to limited funds / other reasons

On-going construction

and the second se

(To be accomplished by Field Offices) 1

REGION :

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Form III p2

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												NUMB	ER OF	DAY CA	ARE CE	NTER E	BY FUN	D SOU	RCE											
			BÇDA					ECD			•		PAF 1					PAF 2					LMP			P		LPMF		
Province/ District / City / Municipality	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constrctd	To be Constd	Pending	On - Going Constn.	TOTAL	Constrctd	To be Constd	Pending	On - Going Constn.	TOTAL	Constratd	To be Constd	Pending	On - Going Constin.	TOTAL
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GRAND TOTAL								-															6	e					4	

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³ - League of Municipalities in the Philippines PSM - Lingap Para sa Mahihirap Program

Quarter , CY

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(To be accomplished by Field Offices)

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Form III p3

REGION :

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rovince/ District / City / Municipality	Constrctd	To be Constructed	Pending	On - Going Construction	TOTAL	Constrctd	To be Constructed	Pending	On - Going Construction	TOTAL '	Constrctd	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Çonstructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	(Pls. Specify
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GRAND TOTAL										•	85	×				** <i>1</i>												9			

To be constructed - funding available / ready for construction

On-going construction

Pending - construction is pending due to limited funds / other reasons

Legend :

GASS/DSWD - General Administrative and Support Services

SOs verment Organizations

Government Owned and Control Corporation

VGOs - Non -Governmental Organizations

Church - Church baesd or any religious organization

⁹Os - Peoples Organization

Others - Other DCC facility / ies which are not mentioned on the lists

Quarter, CY

(To be accomplished by Field Offices)

REGION: No. of DCC No. of Children Served No. of Children Served with Disability Status of Accreditation Status of Facility by Operation No. of Day Care below 3 years old 3 to 5 years old above 5 years old No. Day Care Workers below 3 yrs old 3 to 5 years old above 5 yrs old Type Center Remarks TOTAL Other facilities (Brgy.. Hall, Multi-Purpose Hall etc) Province/ District / (common CHILDREN not yet accrdtd not yet accrdtd types of Existing DCC / Functional SERVED City / Municipality Inactive Expired Expired TOTAL TOTAL disabilities) Active Valid Total Total Total Valid Total Total Total F M F М F M F M F M F M **GRAND TOTAL** n: Indicate number of Day Care facility, DCCs with valid, expired accreditaion and not yet accredited and nst numbi ci children served per age group

Vo. of DCC facility by type - facilities where day care sessions are held (either constructed day care center or other facilities like Barangay Hall, Multi-purpose hall etc.) Children Served - Number of children served per DCC:

M - Male F - Female

Status of Accreditation :

ralid - DCCs/ DCWs with valid accreditation for 3 years

xpired - DCCs/DCWs with expired accreditation or the accreditation had lapse not yet accredited - either newly established DCCs/mobilized DCWs or not yet assessed for accreditation Form III p4

REGIONAL CONSOLIDATED QUARTERLY REPORT ON DAY CARE WORKERS

Quarter CY (To be accomplished by Field Offices)

REGION:

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Form III p5

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		Ser	vice									NUMBE	ER OF D	AY CAR											ber of
			atus	S	ex		Civil	Status			Educat	ional Atta	inment			Length c	f Service	9		Nature	of Empl	oyment		Sessio	ns /day
Province/ District / City / Municipality	Total Number of DCWs	Active	In-active	м	F	Single	Married	Separated	Widow/ widower	HS Graduate	VocationI	College level	College Grad	TOTAL	2 yrs. Below	3-5 years	above 5 yrs.	TOTAL	Volunteer	Contractual	Casual	Regular/Per manent	TOTAL	1 session	2 sessic
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nd Total																									M. Collins

A - Male

- - Female

Legnth of Service - indicate the total number of DCWs providing day care session per length of service

Nature or employment (volunteer, constuctual, casual, regular/permanent)

Total - Total number of DCWs providing day care serive per province/district) Total number of DCWs should add up to the variables indicated)

REGIONAL CONSOLIDATED QUARTERLY REPORT ON DAY CARE WORKERS

Quarter CY

(To be accomplished by Field Offices)

REGION :

NUMBER OF DAY CARE WORKER Total Compensation Rcvd/Mo. (Php) Php1,001 to Php1,500 Php1,501 to Php2,000 Province/ District / City / Php 501 to Php1,000.00 Below P500 • Munciaplity Others, pls. specify Others, pls. specify Others, pls. specify Others, pls. specify Church TOTAL Church GOCC TOTAL GOCC Church TOTAL NGOS NGOS Church GOCC NGOs GOCC TOTAL NGOs rgu LGU GOS GOs rgu GOs GOs LGU ; -. Gra-+ Total

Lec Number of DCWs by amount of compensation received by fund source:

LGUs - Local Government Unit

NGOs - Non - Governmental Organizations

Tool Tion covernmental organization

GOs - Government Organizations

GOCCs - Government Owned and Control Corporation

Note: indicate number of Day Care Workers by monthly compensation receive by fund source

Form III p6

REGIONAL CONSOLIDATED QUARTERLY REPORT ON DAY CARE WORKERS

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Quarter CY ______ (To be accomplished by Field Offices)

Form III p7

REGION:

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N N		6								NUMB	ER OF	DAYC	ARE W	ORKER								
· · ·						27				Total	Comper	nsation _. F	Rcvd/Mo	. (Php)	·							
Province/ District / City / Municipality		Php	2,001	to Php	2,500			· .	*Php	2,501 to	p Php3	,000					above Ph	p3,000.0	0	5		Total Number of Day Care
To yindo District y only y monopolity (rgu	NGOs	Church	GOCC ,	GOs	Others, pls. specify	TOTAL	ren	NGOs	Church	COCC	GOs	Others, pls. specify	TOTAL	ren	NGOs	Church	BOCC	GOs	Others, pls. specify	TOTAL	Workers
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Note: indicate number of Day Care Workers by monthly compensation receive by fund source

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CY_____(To be accomplished by Field Offices)

REGION : ___

Total number of Trained Accreditors : _

Total Number of Accreditors mobilized for the year :

FO	-1-11	
FU	staff	

C/MSWDO:

Volunteer (pls specify) : ___

NUMBER OF DAY CARE CENTER BY FUND SOURCE . KALAHI VGF PDAF CIDSS CI # of Brgys. Total # of Total # of Total # of # of Brgys. Province / District / City / without To be Constructed On - Going Construction To be Constructed Constructed To be Constructed On - Going Construction To be Constructed On - Going Construction On - Going Construction Constructed Constructed DCC DCWs To be Constructed On - Going Construction Constructed Brgys. with DCC Pending Municipality Constructed Pending Pending Pending TOTAL TOTAL DCC Bu TOTAL TOTAL TOTAL Pendi 1 . GRAND TOTAL

In: on : Indicate number of day care centers by fund source and by status of construction

To be constructed - funding available / ready for construction

On-going construction

Pending - construction is pending due to limited lunds / other reasons

Legend :

CI - Congressional Initiative

CIDSS - Comprehensive and Integrated Delivery of Social Services

VGF - Vulnerable Groups Facility

PDAF - Priority Development Assistance Fund

KALAHI - Kapit Bisig Laban Sa Kahirapan

Form IV p1

CY _____ (To be accomplished by Field Offices)

1

To be constructed - funding available / ready for construction

On-going construction

Pending - construction is pending due to limited funds / other reasons

REGION :

NUMBER OF DAY CARE CENTER BY FUND SOURCE LPMP LMP PAF 2 PAF 1 BCDA ECD Province/ District / City / To be Constd To be Constd To be Constd On - Going Construction On - Going Constn. Constructed To be Constructed Constructed To be Constructed On - Going Construction On - Going Constn. On - Going Constn. Municipality Constructed To be Constructed On - Going Construction TOTAL Constrctd TOTAL Constrctd Constrctd Pending Pending Pending Pending TOTAL Pending TOTAL Pending TOTAL TOTAL 1 GRAND TOTAL

Instruction : Indicate number of day care centers by fund source / by status of construction Legend :

A - Bar Conversion Development Authority

EC Childhood Development

PAF 1 - Poverty Alleviation Fund 1

PAF 2 - Poverty Alleviation Fund II

³ - League of Municipalities in the Philippines

PSM - Lingap Para sa Mahihirap Program

Form IV p2

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CY _____ (To be accomplished by Field Offices)

REGION :_

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		GAS	SS / DS	SWD			1	NGOs					GOs				G	OCC	s		н.	CI	HURC	н				POs	i -		Others
Province/ District / City / Municipality	Constrctd	To be Constructed	Pending	On - Going Construction	TOTAL	Constrctd	To be Constructed	Pending	On - Going Construction	TOTAL	Constrctd	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	Constructed	To be Constructed	Pending	On - Going Construction	TOTAL	(Pls. Specify)
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GRAND TOTAL										19																					
Instruction : Indicate no Legend : GAS WD - General Admin						by fu								dy for co	onstruc	tion		*							e ter san san se j	e mant terre		ourse sit	a anta ana a		
GOs vernment Organizatio GOCCs - Government Owned NGOs - Non -Governmental Or	ons and Cc	ontrol Co						Pendir		structic	on is pe	nding di															**** *		aranie dan P		

Church - Church baesd or any religious organization

POs - Peoples Organization

Others - Other DCC facility / ies which are not mentioned on the lists

Form IV p3

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CY_____(To be accomplished by Field Offices) ,

Form IV p4

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	No. (of DCC		us of		Statu	s of A	Accre	ditati	on			I	No.	of Ch	hildre	en Se	erved	i			No.	of C	hildro	en Se	erved			abilit	у		
	Facility	y by Type	Accrea	ditation	No	of Day Cente	/ Care	No. Da	y Care	Workers	belo	w 3 y	rs old	3 to	5 yea	rs old	abo	ve 5 y	rs old		below	v 3 yea	ars old	3 to	5 yea	rs old	abo	old	ears		Remarks	
Province/ District / City / Municipality	Existing DCC / Functional	Other facilities (Brgy. Hall, Multi-Purpose Hall etc)			Valid	Expired	not yet accrdtd	Valid	Expired	not yet accrdtd	М	F	Total	м	F	Total	м	F	Total	TOTAL	м	F	Total	м	F	Total	м	F	Total	TOTAL	(common types of disabilities)	TOTAL CHILDREN SERVED
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nstruction: Indicate nu numbr of children server lo. of DCC facility by (either constructed day Status of Accreditation	d per age t ype - fac care cent	group ilities where	e day care	sessions	are h	eld				yeî a	CCTEC	dited a	aria		M - N		ervea	I - Nur	nber o	f children	serve	d per [DCC:									

ralid - DCCs/ DCWs with valid accreditation for 3 years

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REGION:

xpired - DCCs/DCWs with expired accreditation or the accreditation had lapse

not yet accredited - either newly established DCCs/mobilized DCWs or not yet assessed for accreditation

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CY

(To be accomplished by Field Offices)

REGION :

NUMBER OF DAY CARE WORKERS Number of Service Sessions /day Length of Service Nature of Employment Status **Civil Status Educational Attainment** Sex Total Province/ District / City / Number o In-active Active Municipality College College Contractu Regular/P DCWs Widow/ HS 2 yrs. above 5 3-5 years TOTAL Volunteer Casual TOTAL 1 session 2 sessions TOTAL Vocation М F Single Married Separated al ermanent widower Graduate level Grad Below yrs. Gra otal egend :

lumber of Day Care Workers providing day care service

Educational Attainment - indicate the highest educational attainment of the Day Care Worker/s)

Legnth of Service - indicate the total number of DCWs providing day care session per length of service

Nature or employment (volunteer, constuctual, casual, regular/permanent)

1

Total - Total number of DCWs providing day care serive per province/district) Total number of DCWs should add up to the variables indicated)

1 - Male : - Female

Form IV p5

CY____

(To be accomplished by Field Offices)

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REGION:

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NUMBER OF DAY CARE WORKER Total Compensation Rcvd/Mo. (Php) Php1,501 to Php2,000 Php1,001 to Php1,500 Php 501 to Php1,000.00 Province/ District / Ciyt / Below P500 Others, pls. specify Others, pls. specify Municipality Others, pls. specify TOTAL Others, pls. specify Church GOCC .GOCC TOTAL NGOs TOTAL Church Church GOCC NGOS rgu GOs Church GOCC TOTAL NGOs rgu GOs NGOS GOS GOs rgu LGU . . Grand Total Ler d: of DCWs by amount of compensation received by fund source: N LGus - Local Government Unit

NGOs - Non - Governmental Organizations

GOs - Government Organizations

GOCCs - Government Owned and Control Corporation

Note: indicate number of Day Care Workers by monthly compensation receive by fund source

Form IV p6

CY _____ (To be accomplished by Field Offices)

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Form IV p7

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REGION :

									(*						ORKER								
											Total	Comper	nsation F	Rcvd/Mo	. (Php)	1	3						Total Numl
Province/ Dis	strict / Ciyt /		Php	2,001 t	o Php.	2,500				Php.	2,501 to	o Php3	,000 .	-			-	above Ph	p3,000.0	0		۰.	of Day Car
Munici	pality .	ren .	NGOs	Church	GOCC	GOs	Others, pls. specify	TOTAL	ren	NGOs	Church	COCC	GOs	Others, pls. specify	TOTAL	ren	NGOs	Church	COCC	GOs	Others, pls. specify	TOTAL	Workers
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Note: indicate number of Day Care Workers by monthly compensation receive by fund source

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