



Republic of the Philippines
Department of Social Welfare and Development

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Memorandum Circular
No. 16
Series of 2015

Subject: ***Amendment to M.C. No. 04 Series of 2015 entitled: "Guidelines on the Implementation of the Protective Services Program"***

In the exigency of the services, the following provisions of the above mentioned circular is hereby amended to read as follows:

Under Section 4: Coverage

4.2.4 Construction and Repair/ Improvement of Senior Citizens Center

The rate of assistance for the construction per senior citizens center is P1,000,000.00. Any excess amount needed for the construction shall be shouldered and/ or as counterpart of the LGUs and/ or partners.

A minimum amount of Php200,000.00 and maximum amount of Php500,000.00 may be granted for the repairs and improvement of the center. The completion of the construction, repair or upgrading shall be in accordance with agreed timelines of the projects which may be extended due to force majeure beyond the control of the DSWD or implementing partners. However, extension for new construction shall only be for three months.

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Under Section 6: General Policies

6.1.4 Assistance amounting to more than Php5,000 but not to exceed to Php10,000 shall be approved by the Assistant Bureau Director (ABD) of Protective Services Bureau (PSB) or the delegated office in the CO or the Protective Services Unit Head in the FOs. Amount of assistance beyond Php5,000.00 will be released through the issuance of a Guarantee Letter to service providers such as transport companies, medical institutions, pharmacies, funeral services, etc., or by check to the concerned establishment, or through cash advances for cases of transportation of cadaver and transportation assistance, or any other non-cash financial instrument, as may be appropriate under the circumstances.

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Under Section 6: General Policies

6.1.5 The Social Worker and/or the authorized personnel may recommend assistance beyond PhP10,000 but not to exceed PhP25,000, subject to availability of funds and the approval of the Assistant Regional Director for DSWD FOs or the Director of the PSB or the delegated office for the DSWD CO.

This Circular shall take effect immediately. Issued this 30 day of June 2015.


CORAZON JULIANO – SOLIMAN
Secretary, DSWD