

MEMORANDUM CIRCULAR

No. 05
Series of 2017

SUBJECT: **Amendment on the Composition of Property Disposal and Awards Committee**

Memorandum Circular No. 17, series of 2013¹, Amendment on the Composition of Property Disposal and Awards Committee (PDAC), is hereby further amended so as to change the Chairperson from the Assistant Secretary for GASSG to Assistant Secretary for Special Concerns and to include the Division Chief, Budget Division as Alternate Member to the Vice-Chairperson.

The PDAC shall review, improve and implement policies and systems for disposal of properties and shall perform the functions as specified in Memorandum Circular No. 15 Series of 2013².

Previous Circulars inconsistent herewith are deemed revoked or amended accordingly.

Let copies of this circular be issued to Central Office and Field Offices for their information and guidance.

Issued in Quezon City, this 11th day of February 2017


JUDY M. TAGUIWALO
Secretary

Certified True Copy:


2.22.17
MYRNA H. REYES

Records & Archives Mgt. Section

¹ Memorandum Circular No. 17 Series of 2013

² Memorandum Circular No. 05 Series of 2013