AMENDMENT TO MEMORANDUM CIRCULAR 11 SERIES OF 2021, "GUIDELINES ON THE PROVISION OF FAMILY FOOD PACKS (FFPs) IN SUPPORT TO AFFECTED FAMILIES DUE TO THE DECLARATION OF GRANULAR LOCKDOWN"

To efficiently and effectively implement the provision of support to affected families due to the declaration of Granular Lockdowns consistent with the Government's policy shift towards adopting Alert Level Systems for COVID-19 Response, Memorandum Circular No. 11 series of 2021 is hereby amended; as follows:

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<tr>
<td>VI. FFP ALLOCATION, 1. Assistance in areas under granular lockdown</td>
<td>During the 14-day quarantine period, the LGU shall cover support to affected families for (7) days using available resources in their respective locality while the DSWD shall provide a standard number of three (3) FFPs per family good for 7 days in order to complete the food requirement during the duration of the lockdown.</td>
<td>DSWD shall ensure provision of food support for 7 days to families affected by granular lockdown as the National Government's commitment and augmentation to LGUs¹. Hence, the LGU counterpart will no longer be a prerequisite for the DSWD to provide the augmentation.</td>
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VIII. GENERAL IMPLEMENTATION PROCEDURE, A. Request from LGUs:

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<td>The LGU shall provide a formal request to the Department with the following enclosures:</td>
<td>The LGU shall provide a formal request to the Department with the following enclosures:</td>
<td>The names indicated in the Relief Distribution Sheet (RDS) shall be considered as the actual list of beneficiaries provided with the assistance.</td>
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¹ Guidelines on the implementation of Granular Lockdowns Part II, Section [7] Assistance to Affected Individuals;
1. Request letter duly signed by the Local Chief Executive (LCE) indicating the number of requested FFPs and enclosed implementation plan;
2. Master-list of beneficiaries/recipients for granular and isolation assistance; and
3. Resolution or certification from the LCE on the declaration of granular lockdown.

VIII. GENERAL IMPLEMENTATION PROCEDURE, B. Assessment and Approval:
The DSWD Field Office thru the Disaster Response Management Division (DRMD) shall assess the request from the LGU subject to the approval of the Regional Director. The DSWD Field Office thru the Disaster Response Management Division (DRMD) shall assess the request from the LGU subject to the approval of the Regional Director. The request therein shall be granted/delivered upon completion or submission of the required enclosures.

VIII. GENERAL IMPLEMENTATION PROCEDURE, D. Relief Distribution:
Signed Relief Distribution Sheet (RDS) shall be submitted by the C/MSWDO within a month after the distribution.
Signed Relief Distribution Sheet (RDS) shall be submitted by the C/MSWDO within 60 days after the lifting of the quarantine period.

Certification, concurrence, or ratification from the RIATF shall no longer be considered as one of the required documents to trigger the release of FFPs to LGUs considering that the declaration of granular lockdown by the LCE is provisionally effective immediately. The RIATF shall forward the certified, ratified or concurred LGU declaration once finalized and vetted by the members for the reference of the DSWD.

60-day timeline for the submission of RDS in consideration to the minimum health standard and protocols

Guidelines on the implementation of Granular Lockdowns Part II, Section [4] Effectivity. No. 1
Further, attached are the prescribed templates as indicated in the guidelines to ensure proper documentation, reporting and monitoring in the implementation of the program.

This Circular shall take effect immediately and supersedes previous issuances inconsistent herewith.

Signed on the 09 day of NOVEMBER, 2021 in Quezon City.

ROLANDO JOSELITO BAUTISTA
Secretary

Cert. True Copy:

MYRNA H. REYES
OIC Division Chief
Records and Archives Mgt. Division

9 2 DEC 2021
Republic of the Philippines  
Department of Social Welfare and Development  
Filed Office NCR

IMPLEMENTATION PLAN  
Re: DSWD Food Assistance for Families in Granular Lockdown  
under Memorandum Circular No. 11, Series of 2021  
(Guidelines on the Provision of FFPs in Support to Affected Families  
due to the Declaration of the Granular Lockdown)  
As of ____________

Name of LGU: ________________

<table>
<thead>
<tr>
<th>Target Areas in Granular Lockdown</th>
<th>Affected No.</th>
<th>No. of Required FFPs</th>
<th>Target Date of Distribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barangay</td>
<td>House No./Street/Purok</td>
<td>Families</td>
<td>Persons</td>
</tr>
<tr>
<td>_________</td>
<td>____________________</td>
<td>_________</td>
<td>_________</td>
</tr>
<tr>
<td>Total</td>
<td></td>
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</tr>
</tbody>
</table>

Contact Person  
Position/Designation: ________________  
Contact Details: ________________  
Storage/Delivery Area: ________________

Prepared by:  
Signature: ________________  
Name: ________________  
Position/Designation: ________________

Approved by:  
Signature: ________________  
Name: ________________  
Position/Designation: ________________