

**SUBJECT: ESTABLISHMENT OF SOCIAL WELFARE AND
DEVELOPMENT LEARNING NETWORK**

I. RATIONALE

The shift of the Department of Social Welfare and Development's- mandate from direct service provider to enablers of intermediaries requires provision of technical assistance, to effectively implement programs, projects and services that will alleviate poverty and empower disadvantaged individuals, families and communities for improved quality of life. The DSWD's intermediaries include National Government Agencies (NGAs), Local Government Units (LGUs), Non-Government Organizations (NGOs), People's Organization's POs), and other members of civil society. The bulk of these technical assistance responsibilities consist of capability building of intermediaries to ensure quality service delivery.

The Social Welfare Institutional Development Bureau (SWIDB), the training arm of the department is responsible for the development of organizational development and capability building framework and responsible for the establishment of networks and linkages. In recognition of the vital role of the NGAs, LGUs, NGOs and also in response to the growing demands for capability building, there is a great need for the DSWD thru SWIDB, to maximize the existing resources in the environment through a network of learning institutions.

II. LEGAL BASES

Section 9 of Article 2 of 1987 Constitution, states that the State shall promote a just and dynamic social order that will ensure the prosperity and independence of the nation and free the people from poverty through policies that provide adequate social services, promote full employment, a rising standard of living and an improved quality of life for all.

RA 7160 or the Local Government Code of the Philippines in 1991, Section 2, Chapter 1, Title 1, General Provisions of Book 1 indicates that, the state shall provide for a more responsive and accountable local government structure instituted through a system of decentralization whereby local government units shall be given more powers, authority, responsibilities, and resources. The process of decentralization shall proceed from the national government to the local government units.

In 1997, Department Order No. 20 was issued to enhance the role of the DSWD in steering the social welfare development sector through the adoption of organizational processes and structures. This shift expected DSWD to lead towards effective and efficient delivery of programs and services as well as the utilization of resources of the intermediaries and other social welfare development sector members.

In 1998, Executive Order 15 was issued which mandated DSWD to provide assistance to other LGUs, NGOs, POs and other members of civil society in effectively implementing programs, projects and services that will alleviate poverty and empower individuals, families

and communities for an improved quality of life. It transformed DSWD in to a national policy and regulation institution for social welfare and development from which intermediaries will anchor their thrust and directions.

Under the Rationalization and Streamlining Plan (RSP) DSWD assumes its new role on policy-making, program development, standard setting, accreditation and compliance monitoring and advocacy specifically for the Central Office with the Field Office taking on the responsibility as technical assistance provider.

The passage and approval of the Memorandum Circular No. 32 s. 2004 known as the Institutional Development Framework reiterated the establishment of the learning network as part of the intervention design for the department to perform effectively.

III. VISION

A learning network providing accessible, relevant and quality Social Welfare and Development (SWD) capacity building programs.

IV. MISSION

To enhance the capacity of organizations, groups, and individuals that are engaged in poverty alleviation and social protection.

V. OBJECTIVES

1. To establish a self-regulating learning network where members and SWD constituencies can provide and avail of quality SWD capacity building programs.
2. To access SWD constituencies to quality capacity building programs.
3. To sustain the functionality and viability of the learning network to ensure available, accessible and quality capacity building programs to constituencies and clientele.

VI. COVERAGE/SCOPE:

Organizations, agencies, schools and individuals providing and conducting training and related capacity building programs on social welfare and development, primarily on poverty alleviation and social protection in the country.

VII TARGET MEMBERS

Organizations, agencies, schools and individuals providing capacity building programs on social welfare and development

VIII. OPERATIONAL DEFINITION OF TERMS

Capacity Building - is the development of an individual and organizations, core skills and capabilities, such as leadership, management, finance and fundraising, systems and technologies, programs and evaluation, in order to build the organization's effectiveness and sustainability.

Constituencies - an individual, expert or group being served by an organization or institution, either intermediaries, stakeholders or a clientele.

Development - advancement of knowledge, skills and competencies and improved behavior of people within and/or external to the organization (learning network) for both their personal and professional use.

Learning - relatively permanent change in behavior that occurs as a result of practice and experience.

Learning Institutions - are organizations providing regular SWD learning programs, services, activities etc.

Learning Network - a group of individuals, experts or learning institutions who agree to collaborate and ensure quality delivery of SWD learning programs and services.

Pool of Experts - are professional individuals or groups with skills and competence along social welfare and development which are acknowledged and accredited by the learning network.

Poverty Alleviation - refers to absolute poverty and relative poverty.

Social Protection - set of policies and programs designed to reduce poverty and vulnerability by promoting efficient labor markets, diminishing people's exposure to risks and enhancing their capacity to protect themselves against hazards and interruption.

Social Welfare - organized system of social services and institutions designed to aid individuals, groups and communities to attain satisfying standards of life and health, and personal and social relations which permit them to develop their full capacities and to promote their well-being in harmony with the needs of their families and community.

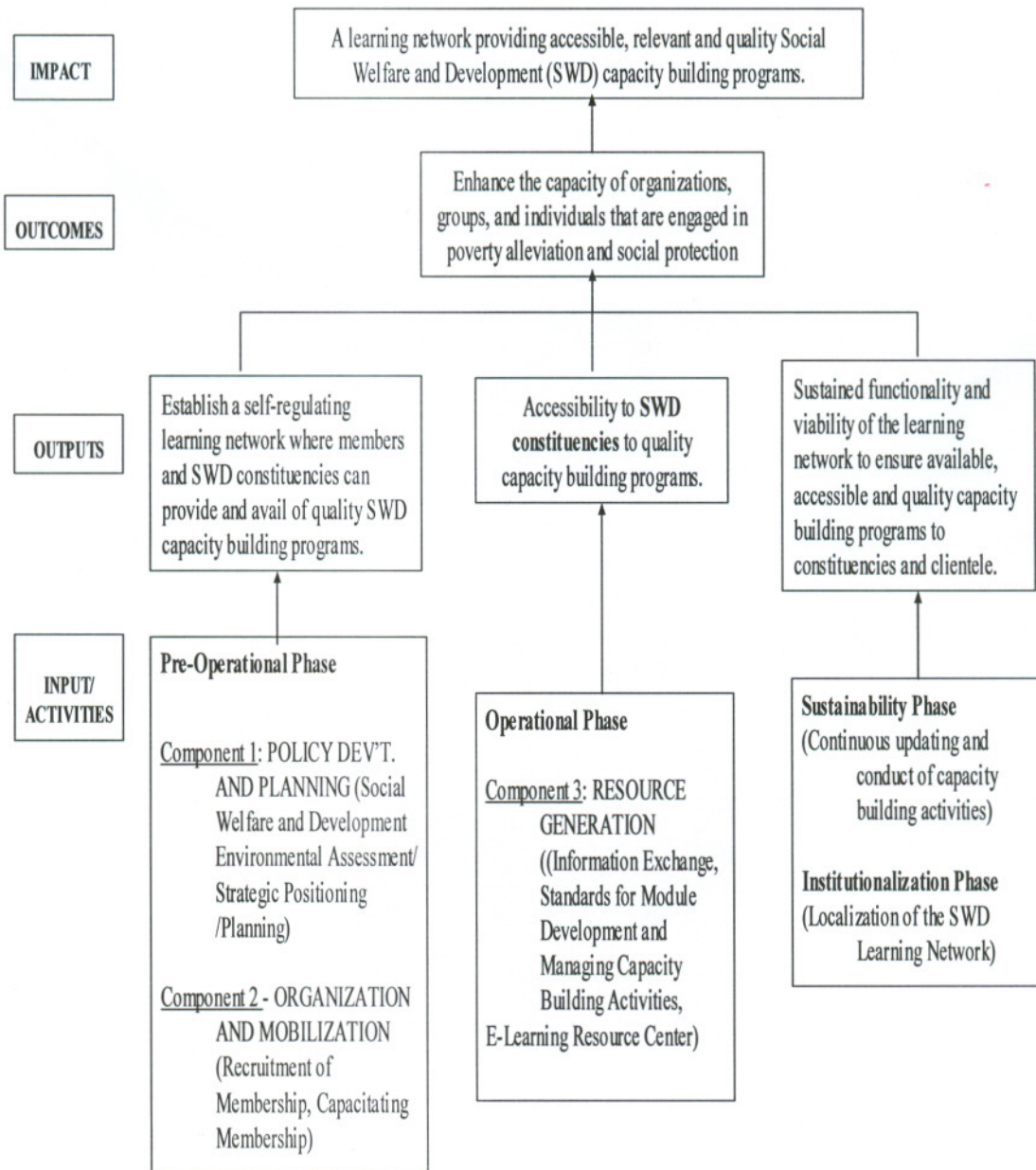
Social Welfare and Development - is a state or condition when needs of the disadvantaged sectors are met and satisfied by maximizing opportunities and resources.

Training - organizationally directed experiences that we systematically designed to increase the knowledge, attitude and skills /practice of personnel for the purpose of improving individual and organizational performance.

IX OPERATIONALIZATION AND MANAGEMENT

Below is the operation and management diagram:

Operation and Management Diagram



A. PRE-OPERATIONAL PHASE (May – December 2005)

This is the preparatory phase and shall entail the following:

COMPONENT 1 - POLICY DEVELOPMENT AND PLANNING(Social Welfare and Development Environmental Assessment/Strategic/Positioning/Planning)

1. SWIDB shall initiate a workshop with the target members of the learning network to validate the vision, mission and goal of the learning network, key result areas and key success indicators.

COMPONENT 2 - ORGANIZATION AND MOBILIZATION (Recruitment of Membership, Capacitating Membership)

2. Organization of a Technical Working Group which will be responsible for the following:
 - 2.1 Identify criteria for Membership in Learning Network
 - 2.2 Conduct election of Chairperson and other officers of the Technical Working Group
 - 2.3 Formulate the operational framework and activities of the Learning
 - 2.4 Network
 - 2.5 Identify areas of collaboration among members in the operationalization of the learning network.
 - 2.6 Establish an initial profile of learning network members (areas of expertise and resources of individuals, groups, and organizations)
3. MOA Signing

B. OPERATIONAL PHASE (June 2006)

COMPONENT 3 - RESOURCE GENERATION (Information Exchange, Standards for Module Development and Managing Capacity Building Activities, E-learning Resource Center)

1. Develop Memorandum Circular on Guidelines for Social Welfare and Development Learning Network.

A Memorandum Circular shall provide the legal basis in undertaking the activity and eventually institutionalizing it.

2. Elected Chairperson and members will help to manage the operation of the learning network and preside during the consultative / assessment meetings / information exchange as deemed necessary.
3. The Principal Office of the Learning Network shall be in the DSWD Central Office.(Satellite Office for discussion)
4. Develop customized modules for managing capacity building activities

5. Access SWD intermediaries and stakeholders to quality learning programs through a working referral system within the learning network.
6. Set-up an E-Learning Resource Center and database.

C. SUSTAINABILITY PHASE

1. Continue updating implementing guidelines for Social Welfare and Development Learning Network.
2. Continue updating the resources and documents of the E-Learning Resource Center.


D. INSTITUTIONALIZATION PHASE

1. Localization of the Social Welfare and Development Learning Network.

X. EFFECTIVITY

This Administrative Order shall take effect immediately and shall supercede all other guidelines, issuance or their specific provision/s inconsistent hereto.

Issued this 28th day of December 2005


LUWALHATI F. PABLO
OIC- Secretary