

**ADMINISTRATIVE ORDER**No. 09

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**SUBJECT: CY 2018 DSWD THRUSTS AND PRIORITIES****1. RATIONALE AND CONTEXT**

Consistent with the Philippine Development Plan (PDP) 2017-2022 to build up socioeconomic resilience of individuals, families, and communities in dealing and coping with risks, reducing vulnerabilities by increasing the people's adaptive capacities, the Department of Social Welfare and Development has restated its Vision, Mission and Core Values to better served the Filipino people.

*DSWD* envisions all Filipinos free from hunger and poverty, have equal access to opportunities, enabled by a fair, just, and peaceful society. To achieve the vision, *DSWD* will lead in the formulation, implementation, and coordination of social welfare and development policies and programs for and with the poor, vulnerable and disadvantaged.

In line with the core values of: "*Maagap at mapagkalingang serbisyo; Serbisyonang Walang Puwang sa Katiwalian; at Patas na Pagtrato sa Komunidad,*" *DSWD* will focus on the following Organizational Outcomes that will serve as the people's voice in government, able to enunciate welfare and development needs, and provide substantive policy inputs for the government poverty reduction plan:

*Organizational Outcome 1: Well-being of poor families improved*

*Organizational Outcome 2: Rights of the poor and vulnerable sectors promoted and protected*

*Organizational Outcome 3: Immediate relief and early recovery of disaster victims/survivors ensured*

*Organizational Outcome 4: Continuing compliance of social welfare and development (SWD) agencies to standards in the delivery of social welfare services ensured*

*Organizational Outcome 5: Delivery of social welfare and development (SWD) programs by local government units (LGUs), through local social welfare and development offices (LSWDOs), improved*

## 2. OBJECTIVES

The 2018 DSWD thrusts and priorities aim to promote collaboration with stakeholders at all levels, coordinate gender responsive service delivery of social welfare and development programs and strengthen the Department's organizational capacities.

It shall guide and direct all DSWD Bureaus, Services, National Project Management Offices, and Field Offices in the formulation of their gender responsive plans and budgets as well as performance contracts.

## 3. THRUSTS AND PRIORITIES

The following thrusts and priorities shall contribute to the achievement of DSWD's organizational outcomes.

*Organizational Outcome 1: Well-being of poor families improved.*

- Institutionalizing Community Organizing (CO) in program framework and processes.
  - Development of Convergence Strategy for Pantawid Pamilya households with strong thrust on CO.
  - Development of community-led City/Municipal Action Plan.
  - Integrating CO approach in the program implementation of MCCT areas particularly in Indigenous Peoples communities
  - Strengthening Social Preparation to anchor SLP processes on CO.
- Development and Implementation of Convergence Initiatives.
  - Pilot implementation of Graduation Approach.
  - Monitor implementation of Convergence Initiatives, recognize good practices and mainstream in the Department, if applicable.
  - Develop inter-agency dialogues towards convergence of programs for community development.
- Development of New Models of Intervention Program that will address needs of different vulnerable.
  - Creation of convergence initiative, programs, projects, activities (with emphasis on the establishment of referral system).
  - Pilot-test of Multi-modality approach or "Buhos" strategy on identified Pantawid participants under Level 1 – Survival based on Social Welfare and Development Indicators (SWDI).
- Strengthening and monitoring application of core Family Development Session (FDS) lessons towards improvement of beneficiaries' well-being.
  - Developing FDS M&E and Information System
  - Conduct of Training of Trainers on FDS information system and M&E system.

*Organizational Outcome 2: Rights of the poor and vulnerable sectors promoted and protected.*

- Enhancement of Models of Intervention for Vulnerable Sectors.
  - Creation of Comprehensive Referral System (convergence of protective and promotive programs with AICS as convergence point of entry).
  - Implementation of Yakap Bayan Framework, a strategic and coordinated provision of interventions to drug surrenderees, their families and communities.
  - Implementation of comprehensive program for street children and homeless families implemented.
  - Development of training manual and conduct of training of trainers on addressing the needs of special groups of trafficked victim-survivor of online sexual exploitation and the LGBT.
  - Undertake a study on developing appropriate response for male victim-survivors of trafficking and other forms of violence.
  - Undertake a study on developing appropriate response for male victims of trafficking and other forms of violence.
  - Complement Bangsamoro Umpungan sa Nutrisyon (BANGUN) in target ARMM areas to address malnutrition.
  - Strengthen delivery of International Social Services at Posts and Home Office.
- Establishment of Centers and Facilities with Level 1, 2 or 3 Accreditation
  - Conduct continuous assessment of Residential care facilities in accordance with the standards on level 1,2 or 3 accreditation.
  - Sustained residential care facilities with level 1, 2 or 3 accreditation.
- Evaluation of devolved social welfare programs
  - Conduct program audit and/or program evaluation of the protective services.
- Generate private sector support for vulnerable sectors.

*Organizational Outcome 3: Immediate relief and early recovery of disaster victims/survivors ensured.*

- Unification of Standard Operating Procedures (SOPs) for warehousing, logistics, production and quality control for NROO, DRCs, and Field Offices.
- Provision of technical assistance to local government units on disaster response.
- Continuous improvement of mechanism for disaster response and early recovery.
  - Accomplishment of pre-disaster administration of digitized DAFAC/FACE as baseline data.
  - Implementation of capacity building of LGUs on the utilization of FACE.
- Continuous enhancement and implementation of mechanisms for addressing forced evacuations of Indigenous People (IP) families, communities, and other affected due to military operations.

- Soldiers and families of soldiers' killed-in-action or wounded-in-action continuously provided with necessary assistance.
- Institutionalize internship/immersion program for Central Office and Field Office personnel, volunteers, LGUs, NGAs, and NGO counterparts/ partners for multi-stakeholder partnership.

*Organizational Outcome 4: Continuing compliance of social welfare and development (SWD) agencies to standards in the delivery of social welfare services ensured.*

- Decentralization of accreditation process for Social Welfare Agencies (SWAs) to field offices.
- Sustained compliance to social welfare and development standards of accredited SWAs, service providers, and registered or licensed Social Welfare and Development Agencies (SWDAs).

*Organizational Outcome 5: Delivery of social welfare and development (SWD) programs by local government units (LGUs), through local social welfare and development offices (LSWDOs), improved.*

- Popularization of Organizational Outcome 5 and LSWDO Functionality Assessment
- National Cluster Roll-Out of the Enhanced LSWDO Tool
- Regional Roll-Out of the Enhanced Tool
- LSWDO Functionality Assessment utilizing the Enhanced LSWDO Tool
- Coordination with DILG re: JMC and Seal of Good Local Governance

To ensure that the above mentioned priorities will be effectively carried out, the following support services will be pursued:

#### **A. SUPPORT TO OPERATIONS**

*Planning, Policy Development, Research and Results-Based Monitoring and Evaluation*

- Monitoring and calibration of the approved advocacy action plans for the priority legislations.
- Implementation of DSWD Research, Policy, and Evaluation Agenda for 2017-2022.
- Monitoring of the DSWD Medium-Term Expenditure Plan (MTEP).
- Implementation of DSWD Comprehensive Sector Plans.
- Implementation of Unified Results Based Monitoring and Evaluation System (URBMES) by all Offices, Bureaus, and Services.
- Data collection tool and proxy means test (PMT) model reviewed and enhanced in preparation for the third round of household assessment.
- Development of SWDI system applicable to all clientele group.

### *Quality Management*

- Development of Offices, Bureaus, and Services (OBS) Operations Manuals to include business process and requirement analysis.
- Development and implementation of Risk Treatment Plans by all Offices, Bureaus, and Services.
- Institutionalization of Integrity Management Program.
- Writeshop on the ISO certification activities.

### *Knowledge Management*

- DSWD learning platforms established.
- Social laboratories developed and capability of the Department as a learning institution for on-the-job training of Social Work students and those of allied professionals strengthened.
- System of communication, coordination, and collaboration between Central Office and Field Office practitioners and allied professionals on social welfare and development programs and services strengthened.

## **B. GENERAL ADMINISTRATION AND SUPPORT SERVICES**

### *Human Resource Management, Performance Management and Organizational Development*

- Leadership development program for emerging leaders thru succession planning developed.
- Formulation of DSWD Rationalization Plan responsive to the new DSWD Vision, Mission, Organizational Outcomes and Strategic Framework, with focus on proposing creation of plantilla positions for MOA/Job Order workers.
- Rollout implementation of Enhanced Mechanism on Providing Occupational Well-being and Employee Reinvigoration (EMPOWER).
- Training of Community Speakers Bureau.
- Implementation of Competency-Based Recruitment, Selection and Placement System (CBRSPS).
- Enhancement of DSWD Strategic Performance Management System (DSPMS).
- Development of DSPMS information system.
- Provision of capacity and welfare of DSWD personnel implementing programs in conflict-affected regions.

### *Social Marketing*

- Implementation of social marketing strategies

### *Information Management*

- Implementation of functional enterprise data warehouse which contains the program beneficiary database.

- Fully functional Financial Management Information System (FMIS) that will improve transparency and accountability in the management of public funds implemented.

*Administrative and Other Support Services*

- Sustained integrity level and good governance to include popularization of service culture handbook.
- Benchmarking of internal audit practices in international setting and develop capacities of our internal auditors.
- Completion of retitling of DSWD real properties.
- Implementation of Personnel Management Information System to guarantee timely release of salaries for cost of services personnel.
- Implementation of efficient inventory and disposal of DSWD records based on retention period approved by the National Archives of the Philippines.
- Development and implementation of an electronic Procurement Tracking and Monitoring System (ePTMS) to improve procurement transparency, efficiency, and timely delivery of goods and services.
- Structural audit of all DSWD Buildings conducted and interventions in response to audit results identified and disseminated to all DSWD officials and employees.
- Preparation and implementation of a Structural Repairs and Construction plan for DSWD-maintained Centers and Residential Care Facilities.

**C. GENDER MAINSTREAMING.** *The Department will continue to mainstream gender and development (GAD) in the organizational policies, programs, people, and enabling mechanism towards protecting women's human rights, promote gender equality, peace and development, and eliminate gender discrimination.*

1. Implementation of DSWD GAD Agenda for 2018.
2. Conduct gender responsive assessment of agency programs and projects using the Harmonized GAD Guidelines tool.

For strict compliance.

Issued in Quezon City, this 14<sup>th</sup> day of August 2017.

  
**JUDY M. TAGUIWALO**  
 Secretary

Certified True Copy:

  
**MYRNA H. REYES**

Records & Archives Mgt. Section