

ADMINISTRATIVE ORDERNo. 17
Series of 2019**SUBJECT : Further Amendment of Memorandum Circular No. 08, Series of 2012: Updated Guidelines on Monetization of Leave Credits**

Memorandum Circular No 8, series of 2012: Updated Guidelines on Monetization of Leave Credits as amended by Administrative Order No. 19, Series of 2018¹, is hereby further amended, specifically the composition of the **Committee on Monetization in the Central Office**, to read as follows:

Chairperson : Director or Officer-In-Charge (OIC) of the Finance and Management Service (FMS)

Members : Director or OIC of the Human Resource Management and Development Service (HRMDS)

Director or OIC of the Administrative Service (AS)

Assistant Service Director or OIC Assistant Service Director for the Regular Programs, FMS

Assistant Service Director or OIC Assistant Service Director for the Special Projects, FMS

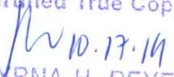
Secretariat : Personnel Administration Division (PAD)
Budget Division (BD)

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This AO shall take effect immediately upon issuance. All other Department issuances inconsistent herewith are deemed amended or revoked accordingly.

Issued in Quezon City, Metro Manila.


ROLANDO JOSELITO D. BAUTISTA
SecretaryDate: 10/16/2019

Certified True Copy:

MYRNA H. REYES
OIC-Division Chief
Records and Archives Mgt. Division

¹ Amendment of Memorandum Circular No. 08, Series of 2012: Updated Guidelines on Monetization of Leave Credits