

**ADMINISTRATIVE ORDER**

No. 10  
Series of 2021

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**SUBJECT: Amendment to Administrative Order No. 6, series of 2020**

**I. Rationale**

The PGS Pathways recognizes that to sustain the strategy focus and to oversee all strategy-related activities, a dedicated unit, specifically the Office for Strategy Management (OSM) shall be established. It must be organized in a manner that it will be allowed to perform its functions as dynamically as the strategy requires while ensuring the sustainability of the strategy implementation despite changes in leadership or policies. In pursuit of this ideal, the OSM should have a direct link to the head of the organization so that it can easily provide information and updates on the strategy, as well as efficiently execute the leadership team's strategy-related directives. The two intentions stated above are the primary requirements in fulfilling the ultimate objectives of the Department of achieving proficiency and institutionalization along PGS Pathways.

Hence, **Administrative Order No. 6, series of 2020 with subject: Re-establishment of the Office for Strategy Management is hereby amended specifically Section V, Organization, Composition and Organizational Structure**, to read as follows:

The OSM shall be composed of three (3) units, namely: Strategy Alignment Unit, Strategy Evaluation Unit and Strategic Communication Unit. It shall be a separate office under the Office of the Secretary and shall be headed by a Director. With regard to the monitoring of scorecards and management of strategies, the OSM Director shall report to the Secretary. To ensure the development of operating programs and budget are aligned to the strategic thrusts, the Director shall likewise sit down with the EXECOM meetings as the need arises to report the progress of the strategy implementation.

The Director is responsible for:

- Ensuring effective implementation of the strategy of the Department
- Ensuring proper cascading and alignment of the strategy
- Ensuring alignment of the strategy with the strategic performance management system
- Monitoring the organization's performance in relation to the Governance Scorecard
- Taking on the overall management of MSGC and PGS Core Team
- Coordinating with the Secretary and other EXECOM members

- Providing advice to the Secretary/EXECOM, PGS Core Team, Planning and Budget Steering Committee (PBSC), Multi-Sectoral Governance Council (MSGC) on technical matters related to strategy development

To fast track the operationalization of the OSM, selected personnel with plantilla positions from the Policy Development and Planning Bureau shall be the core of the OSM. All other human resource requirements shall be provided by PDPB. In the proposed restructuring of the Department, the creation of OSM was considered with the following required personnel subject for DBM approval:

- One (1) Director III
- Three (3) Planning Officer IV
- One (1) Organizational Development Specialist III
- Six (6) Planning Officer III
- One (1) Executive Assistant III
- One (1) Communication Specialist III
- Three (3) Administrative Assistant II
- One (1) Monitoring & Evaluation Officer III

Its composition is deemed significant that the monitoring of the strategic deliverables of the Department is closely looked into. With the 16 Field Offices and 27 OBSUs that have both a direct and indirect contribution to the DSWD Strategy Map 2020-2028, the seventeen (17) identified positions can support and administer the functions of OSM at its greatest potential.

Fig. 1. Organigram

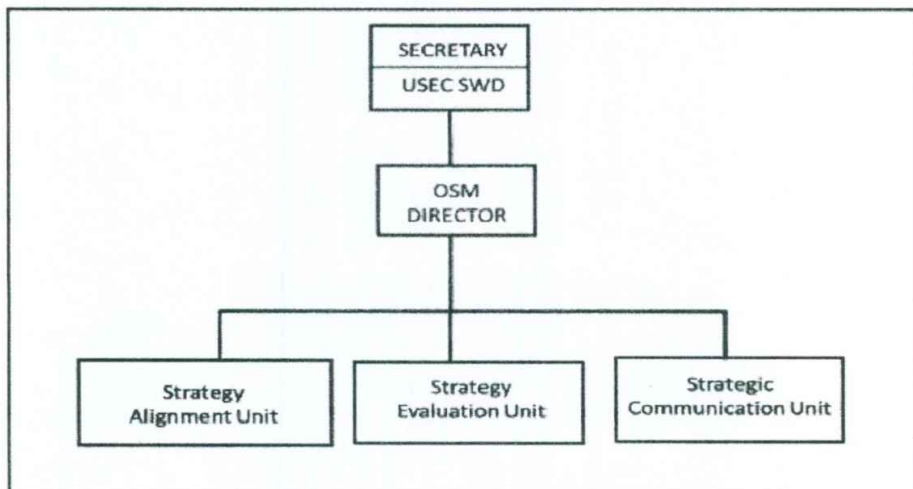
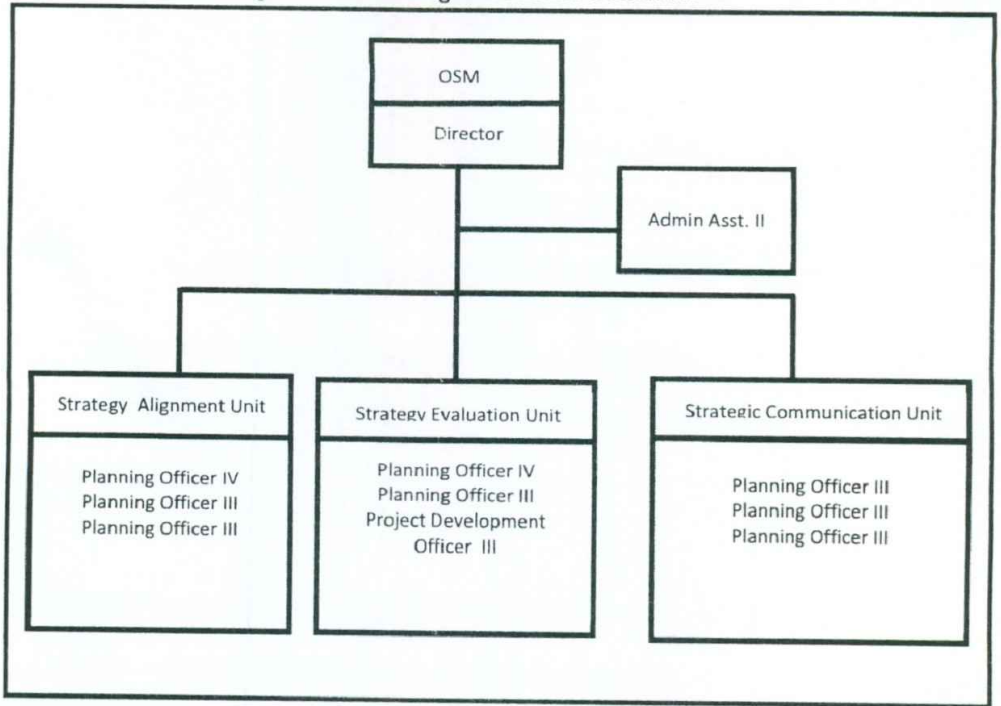


Fig. 2. Current Organizational Structure




**II. Effectivity**

This Administrative Order shall immediately take effect upon approval.

Signed this \_\_\_\_ day of July 2021.

  
**ROLANDO JOSELITO D. BAUTISTA**  
Secretary  
Date: 11<sup>th</sup> 13 2021

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114 JUL 2021  
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