





ADMINISTRATIVE ORDER

Series of 2022

SUBJECT: ADDENDUM TO ADMINISTRATIVE ORDER NO. 16. **SERIES OF 2019 OR THE MANUAL OF DELEGATION** AND DELINEATION OF AUTHORITY

In the exigency of service and in order to ensure consistency in the rules to be followed in the certification and approval of fidelity bond application, renewal and cancellation of DSWD accountable officers pursuant to the Bureau of the Treasury Circular No. 1-2022 on the Supplemental Guidelines on the Revised Omnibus Regulations Governing the Fidelity Bonding of Accountable Public Officers, the following addendum to the Administrative Order No. 16, series of 2019 is hereby prescribed under Financial Matters, Item T as follows:

T. FIDELITY BOND APPLICATION/RENEWAL/CANCELLATION

D. W. J.		Certifying Authority
	Particulars Particulars	
Central Office	Item no. 31 of the Fidelity Bond Application Form – Certification on the truthfulness of information and applicant is a safe and conservative risk	
	Item no. 16 of the Fidelity Bond Application Form – Authority to Administer Oath	USEC Concerned

This order takes effect immediately.

Issued in Quezon City, Metro Manila.

Certified True Copy

2 5 AUG 2022

OIC-Division Chief

Records and Archives Mgt. Division