

MEMORANDUM CIRCULAR

 No. 06

Series of 2019

SUBJECT: AMENDMENT TO MEMORANDUM CIRCULAR NO. 19 SERIES OF 2018 ON THE GUIDELINES IN THE IMPLEMENTATION OF THE EMERGENCY SHELTER ASSISTANCE (ESA) FOR THE TYPHOON “OMPONG”- AFFECTED HOUSEHOLDS WITH DAMAGED HOUSES

In view of the assessed need to develop workable strategies in the implementation of the Emergency Shelter Assistance (ESA) for Typhoon “Ompong”-affected households with damaged houses in Regions CAR, I, II and III, Memorandum Circular No. 19, series of 2018 is hereby amended particularly in the following provisions:

A. Part V Eligibility

Original Provision	Amendment
<p>The household shall be the basic unit in the provision of the assistance. For clarity, a house is defined as a dwelling/structure used for human habitation, especially one that is lived in by a family or small group of people. The household house owner with either totally or partially damaged house shall be the legitimate beneficiary of the ESA.</p>	<p>The household shall be the basic unit in the provision of the assistance. For clarity, a house is defined as a dwelling/structure used for human habitation, especially one that is lived in by a family or small group of people. The house owner with either totally or partially damaged house shall be the legitimate beneficiary of the ESA.</p> <p>In consideration of available resources, prioritization of beneficiaries shall be applied using the National Household Targeting System for Poverty Reduction (NHTS-PR) or Listahanan.</p>
<p>The following classification shall be used in determining the degree or extent of damage to houses:</p> <ol style="list-style-type: none"> 1. Partially Damaged House – with some parts of the house destroyed 2. Totally Damaged House – entirely destroyed/majority of the house destroyed 	<p>The following classification shall be used in determining the degree or extent of damage to houses:</p> <ol style="list-style-type: none"> 1. Partially damaged house– livable with reusable shelter materials and/or with the following existing/remaining features based on its original structure: <ol style="list-style-type: none"> a.1 Footing/foundation; a.2 Posts/columns; a.3 Floor beams/supports; a.4 Walling beams/supports; and, a. 5 Roof beams/supports. 2. Totally damaged house– entirely destroyed and unfit for habitation or without any of the structural features indicated on the partially damaged house.

B. Part VII Modality of Assistance

Original Provision	Amendment
<p>Consistent with the objective to provide assistance the earliest possible time, the ESA shall be implemented through direct cash pay-out to the beneficiaries by the DSWD-Field Offices' authorized Special Disbursing Officers (SDOs).</p>	<p>To fast track the implementation, the DSWD-Field Office may employ other modalities other than direct cash- pay-out, such as the following:</p> <ul style="list-style-type: none"> a. Direct check pay-out; b. Tap-up with PantawidPamilya Pilipino Program (4Ps) and ESA for typhoon "Lawin" cash card holders; c. Thru Neighborhood Association for Shelter Assistance (NASA); and d. Construction materials

C. Part VIII Implementation Mechanism

Original Provision	Amendment
<p>1. Social Preparation</p>	<p>1.1 Local Government Units</p>
<p>1.1 Local Government Units (LGUs) 1.1.5 Assists the DSWD-Field Office Along complaints management.</p>	<p>1.1.5 LGUs to prepare the project proposals based on its submitted list; 1.1.6 Assist the DSWD-Field Office along complaints management</p>
<p>1.2 DSWD-Field Office 1.2.4 Prepares project proposals, payrolls and other documents necessary for release of ESA to beneficiaries;</p>	<p>1.2 DSWD-Field Office 1.2.4 Prepares the project proposal for validated grievance not within the LGUs recommended beneficiaries, including payrolls, and other documents necessary for release to ESA beneficiaries;</p>
<p>2.Documentary Requirements</p>	<p>1.2 DSWD-Field Office</p>
<p>Under the direct cash pay-out scheme, the beneficiaries are required to submit a duly accomplished ESA Application Form certified and validated by the Local Social Welfare and Development Officer or any authorized local government official, reviewed and concurred as to the completeness of documents by the DSWD-Field Office with the aid of the city/municipal links.</p> <p>Local government units (cities and municipalities) which are interested in availing ESA....</p>	<p>Under each modality, the LGUs shall ensure submission of the administered ESA Application Form certified and validated by the Local Social Welfare and Development Officer (LSWDO) or any authorized local government official, reviewed and concurred by the DSWD-Field Office thru the city/municipal links.</p> <p>The ESA application form incorporating the certificate of eligibility, shall then be submitted to the DSWD-Field Office together with the following:</p> <ul style="list-style-type: none"> 2.1 Project Proposal based on the LGU recommended list; 2.2 Master list of beneficiaries prepared by the C/MSWDO and approved by the Local Chief Executive; 2.3 Optional submission of photo documentation given the lapse of

	time which may be dependent on the COE and/or validated by the DSWD-FO.
4. Period of Implementation	4. Effectivity
The project implementation shall commence immediately and is expected to be completed before December 31, 2018.	<ul style="list-style-type: none"> The project implementation shall take effect immediately.

Let copies of this Circular be disseminated to all bureaus, services, and offices at the Central Office and Field Offices.

Issued this 2nd day of April 2019 in Quezon City, Philippines.


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