

MEMORANDUM CIRCULAR
NO. 10
SERIES OF 2025

SUBJECT: AMENDMENT TO MEMORANDUM CIRCULAR NO. 5, SERIES OF 2025 OR THE PILOT IMPLEMENTATION GUIDELINES OF THE LIWANAG AT TUBIG ASSISTANCE WELFARE (LITAW) PROGRAM IN TIMES OF CALAMITIES AND OTHER NATURAL DISASTERS

In the exigency of service, with the end in view of ensuring efficient service delivery to its target beneficiaries, Item E under Section V, Implementing Procedures of the Memorandum Circular (MC) No. 5, series of 2025, is hereby amended to include the Guarantee Letter as an additional mode of payment, to wit:

E. Release of Assistance

XXX

XXX

XXX


Qualified beneficiaries may also be provided assistance through **Guarantee Letter (GL)** addressed to the service providers to guarantee the payment of the services incurred based on the allowable amount and utility consumption under the MC No. 5, s. 2025.

For this purpose, the DSWD shall establish a partnership with service providers through a Memorandum of Agreement (MOA). In exceptional circumstances such as but not limited to isolated transactions with the DSWD, a Certificate of Acceptance from the service provider may likewise be acceptable.

The releasing officer shall be responsible for informing the client that the GL must be presented to the designated service provider. The approved amount will be paid directly by the DSWD to the service provider through a bank-to-bank transaction or an Authority to Debit Account (ADA).

This amendment shall take effect immediately upon approval.

Issued in Quezon City, Metro Manila.


REX GATCHALIAN,
SecretaryDate: 14 APR 2025**Certified True Copy**
WILLIAM V. GARCIA, JR.
OIC-Division Chief
Records and Archives Mgt. Division**16 APR 2025**